Adding New Menus and Options
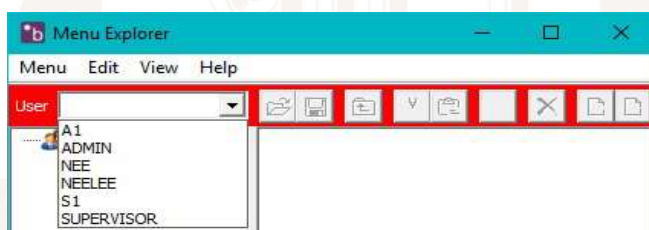
If you'd like to customise your Merlin software package, or add and remove new menu options, follow the instructions below;
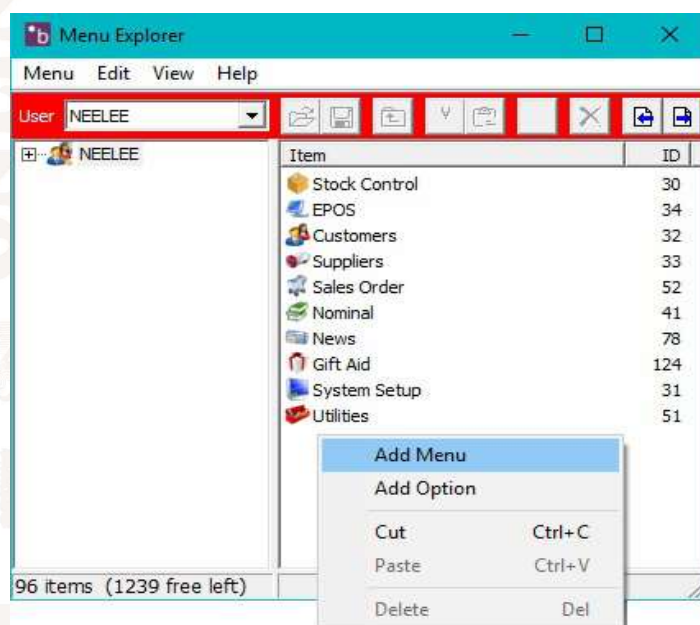
Adding a new Menu:

1. Open **"System Setup"** from the left sidebar and select the **"Menu Editor"** section.

2. Select the user from the drop down Menu.

3. Right click in a blank space on the right side, then click **"Add Menu"**.

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4. Sort the list by **"ID"** (click the heading **"ID"** to do this).

5. Search the list and double click **"The item you'd like to add"** then press **"OK".**

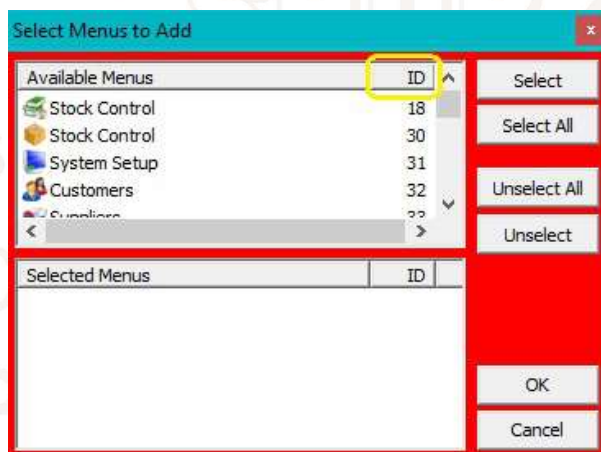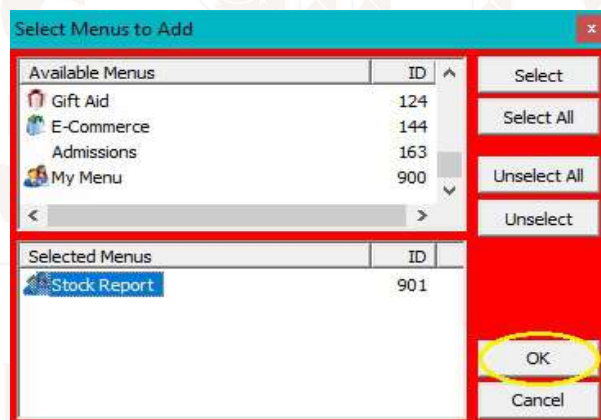6. Then press save (The disc icon).

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0 1 2 2 6 2 9 4 4 1 3
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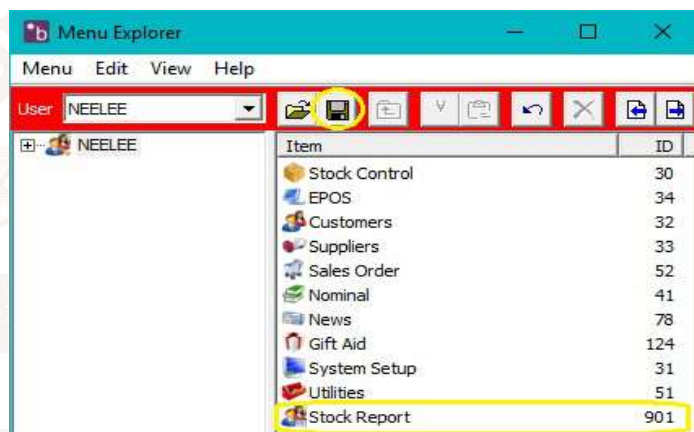tailored solutions to meet individual needs

7. Exit this menu and re-load Merlin.

Adding an option to a menu:

1. Open **"System Setup"** from the left sidebar and select the **"Menu Editor"** section.
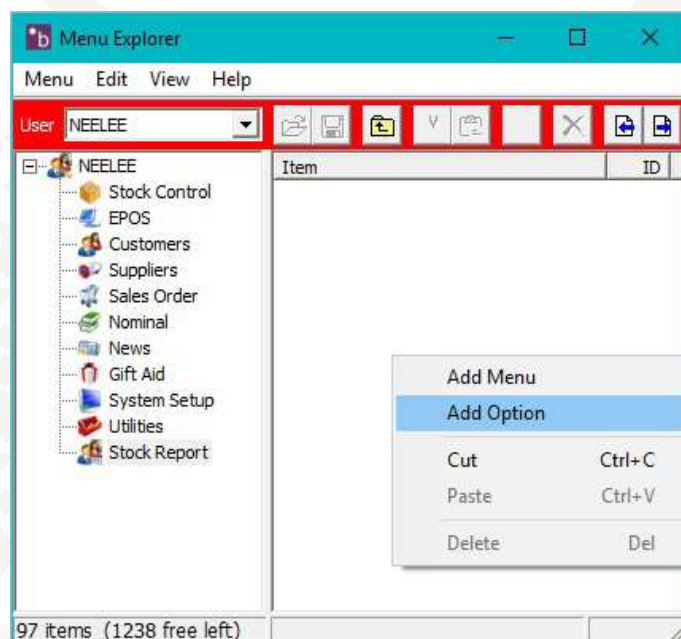
System Setup

Menu Editor

2. Select the user from the drop down Menu.

3. Double Click **the menu you'd like to add an option to.**

4. Right Click in a blank space on the right side, then click **"Add Option"**.

5. Sort the list by **"ID"** (click the heading **"ID"** to do this).

6. Search the list and double click **"The item you'd like to add"** then press **"OK".**

7. Then press save (The disc icon). Exit this menu and re-load Merlin.

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